



music FOR **everyone**

4

act UP sing OUT Juniors



SQUEAK!

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In the Act Up Sing Out Music Theatre program, Juniors aged 7-11 years enrol in a workshop for two terms. The participants get experience in the basics of music theatre through the rehearsal and performance of a production.

All interested participants should attend the **Information Session** for this workshop on Monday 19 July at 5pm. Then if you wish to be in the workshop, fill in the special AUSO Junior enrolment form for SQUEAK - available at the Info Session and from the Music For Everyone (MFE) office, or download from the MFE website: go to Programs & then to Act Up Sing Out.

The workshop fee is \$395 plus \$15 half year family membership of Music for Everyone, if not already a member. Please note participants will not be allocated a place in the workshop unless payment is included with their application form. Fees may be paid in two instalments of \$192.50 each by direct debit arrangement only, with the second instalment debited in the week starting 6 September. Or if you pay in one instalment you receive a discount of \$15: the full fee will be only \$380 plus membership.

Music For Everyone will begin to process applications on the correct form for this workshop from 11am Tuesday 20 July, the day after the Info Session. Places are limited and enrolment is not guaranteed. You will be notified by Thursday 22 July as to whether you have a place in the workshop. **Please make sure you include a current email address and your work, home and mobile phone numbers on your application to ensure we can contact you.**

Theatre is fun! But like any other art or sport it requires **team-work, commitment, practice** and **discipline**. Please read the following carefully BEFORE applying.

You have a commitment to:

- Check the workshop, rehearsal & production schedule below **before** applying and **don't apply if you have conflicting commitments**. If you are aware of any reason why you would be late on a regular basis or absent during any final rehearsals or performances, you are advised not to take part in this Act Up Sing Out workshop & production.
- Attend all workshop sessions unless ill. If you know you can't attend one or two sessions because of important commitments, then discuss this with the Director or MFE office staff BEFORE applying. Constant late attendance or absences may result in you being asked to withdraw with no fee refund.
- Ring Music For Everyone on **6230 7190** if you are going to be late for a workshop session or are ill.
- Learn all lines and songs at home outside of workshop sessions. Spend at least 10 minutes each day learning your lines, and ask a family member or friend to 'hear' your lines on a regular basis.
- Practice any choreography or movements outside of workshop sessions.
- Always bring your script, a pencil and an eraser to all workshop sessions and mark your script in pencil only with all stage directions, blocking and alterations.
- Be quiet and attentive at all times during workshop sessions, rehearsals & performances.

Music For Everyone expects all participants to be co-operative and polite to MFE staff, volunteer parents and fellow participants during all sessions. Behaviour that disrupts the workshop could result in that participant being asked to withdraw. Parents will be advised if their child is responsible for disruptive behaviour. After being advised three times the parents will be notified that the child must be withdrawn. Fee refunds will not be given to anyone asked to withdraw under these circumstances.

SCHEDULE: all workshop sessions, rehearsals & performances at Ainslie Arts Centre

Info session	Mon 19 July 5pm	Applications can be completed & left in a box	
Regular workshop sessions MONDAYS Terms 1 & 2	Mondays 26 July-15 November 5.00 – 6.30pm	Every Monday 5.00-6.30 pm Note NO sessions on 27 September and 4 October - school holidays & public holidays	
Extra workshop sessions SUNDAYS	Sun 17 Oct 2pm – 4pm Sun 24 Oct 2pm - 4pm	Two special Sunday sessions for all children.	
Bump in & Dress rehearsal	Sun 14 Nov 10am – 4.00pm	Put up set and dress rehearsal with crew All children required from 12.30pm	
Final rehearsal	Mon 15 Nov 5pm – 6.30pm	Final rehearsal	
Public shows	Sun 21 Nov 3pm (reh 1pm) Mon 22 Nov 6pm (reh 5pm)	With crew With crew	Note: All performers & crew required to arrive at rehearsal time for each show
School shows	Mon 22 Nov (reh 9am) Tues 23 Nov 10am (reh 9am)	As above, plus take down set & party after last show	

AS A PARENT HOW CAN I BE INVOLVED AND HELP MY CHILD?

Music For Everyone appreciates your volunteer assistance to help with this Act Up Sing Out activity. Please see an outline of various tasks below and if interested, fill out the following, cut off and return:

YES I will be happy to assist in the role of _____

Name _____ Phone _____

Email _____

(Please print name and return to MFE office with your application form)



The help and co-operation of all parents is needed for the workshop to run smoothly. Please read the following carefully:

- Please don't make arrangements that conflict with your child's commitment to attend all workshop sessions, rehearsals or performances.
- Check the schedule carefully for all rehearsal and performance times.
- MFE is not responsible for your child before or after scheduled workshop sessions, rehearsals and performances.
- Make sure your child arrives no later than 10 minutes before start of each session and is picked up promptly at the end. Late arrivals hold up the session for everyone else.
- Please don't just drop your child off and pick up at the front door, they must be brought to their workshop room, the Ainslie Arts Centre Hall, and you must make sure their name is marked off on the roll. Please also pick them up from the Hall at the end of each workshop session.
- Please enter and leave by the main front entrance on Elouera St. For safety reasons, the back doors of the Hall will not be opened for arrivals or departures.
- At the end of each session, come in and check with the Class Manager to see if there are any notes for parents re change of schedule or other information, or if the Director has any comments about your child's involvement in the workshop.
- Parents who do not have a specific production role that requires their presence may not be in the workshop/rehearsal room during sessions, except at the beginning and end of each session as above.
- Please make sure your child always has their script with them and that it is marked with stage instructions and any changes.
- Help your child learn their lines and songs by hearing them at home or asking a sibling to help
 - mark the cue lines in one highlight colour and your child's line in another
 - read the cue lines leading up to your child's lines
 - help them learn their songs

PARENT VOLUNTEERING

If you can sew a straight seam, stuff a tail with cotton wool or make a hat or animal ears out of cardboard, please offer your assistance to make costumes – one parent per costume or making the hats for example will make such a difference. You don't need experience, just some spare time.

If you can handle a drill, a saw, or hammer in a nail, please volunteer & give an hour or two to assist making the sets. Then help us bump the set into the theatre & bump out again (see you have already learned a theatrical term for set up & take down!). Parents have found they actually enjoy this & get to learn a bit about theatre in the process!

We do need one person to coordinate each area. Again, you don't need experience, just some time & the willingness to work with the Director & learn. Parents who have helped in these production areas have enjoyed their involvement, have a better understanding of theatre & often continue to contribute to productions with other theatre groups. Please consider volunteering for one of the following:

- **Class Manager:** A volunteer role that attracts some refund of fees for your child. It involves assisting the Director with the production and some organisation/administration as per duty statement.
- **Costume coordinator and assistants:** Volunteer roles that involve liaising with Director and other parents to provide, make or hire costumes as per simple designs provided. Simple sewing or material gathering.
- **Set Builders:** Volunteer roles that involve liaising with Director to build set as per simple designs and instructions provided and to erect and dismantle set in theatre. Access to tools helpful.
- **Props Coordinator:** volunteer role to make or find the simple bits and pieces for hand props eg, stools, tablecloths, baskets. Usually easily found at home, Revolve or from contacts we can provide.
- **Shooshers and dressers:** the parents who assist backstage at final rehearsals & performances. This volunteer role involves keeping the cast quiet, helping them dress, making sure they know when to come on & making sure the backstage area and dressing-room are kept tidy. Attendance at the final rehearsals & at performances is essential. No experience needed.