



# act UP sing OUT Youth Workshop



## music FOR everyone

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In the Act Up Sing Out Music Theatre program, youth aged up to 18 years audition for a place in the Youth workshop which runs in Term 3. In this workshop, participants learn the basics of music theatre through the rehearsal and performance of a production, performed at the Belconnen Theatre in the October school holidays.

All interested participants must make an audition appointment with the MFE office – dates below, phone 6230 7190. After the audition, if advised of a place in the workshop, successful participants will be emailed the special INTO THE WOODS Jnr enrolment form. **The workshop fee is \$305 plus \$15 half yearly membership of Music for Everyone if not already a member. Workshop fees must be paid in full no later than 23 June or your place will be reassigned to another participant.**

Theatre is fun! But like any other art or sport it requires **practice** and **discipline**. Accepting a role in an Act Up Sing Out workshop and production is the same as accepting a role in any theatrical production. Please read the following carefully BEFORE applying.

### You have a commitment to:

- Check the workshop, rehearsal & production schedule below **before** auditioning and **don't audition if you have conflicting commitments**. If you are aware of any reason why you would be late on a regular basis or absent during any final rehearsals or performances, you are advised not to take part in an Act Up Sing Out workshop & production.
- Agree to be photographed by MFE for publicity and documentation purposes.
- Attend all workshop sessions unless ill or you have received special permission from the Director to be absent, making any such request in the 1st week of the workshop. Subsequent requests for time off are likely to be refused. Constant late attendance or absences without approval may result in you being asked to withdraw with no fee refund.
- Ring Music For Everyone on 6230 7190 if you are going to be late for a workshop session or are ill.
- Learn all lines at home outside of workshop sessions. Spend at least 10 minutes each day learning your lines, and ask a family member or friend to 'hear' your lines on a regular basis.
- Learn all songs at home outside of workshop sessions.
- Practice any choreography or movements outside of workshop sessions.
- Always bring your script, a pencil and an eraser to all workshop sessions and mark your script in pencil with all stage directions, blocking and alterations.
- Be quiet, attentive & co-operative at all times in workshop sessions, rehearsals & performances.

Behaviour that constantly disrupts the workshop could result in that participant being asked to withdraw. Parents will be advised if their child is responsible for persistent disruptive behaviour. After being advised twice the parents will be notified that the child must be withdrawn. Fee refunds will not be given to anyone asked to withdraw under these circumstances.

### BASIC SCHEDULE: all rehearsals at Ainslie Arts Centre until Sat 25 Sept

Auditions	2pm-6.30pm 9am-1pm	Sat 29 May Sun 30 May	Learn a song and memorise a short spoken word piece. Wear suitable clothing & shoes for dancing
Call backs	5pm-6pm	Sun 30 May	Principal roles only
Read through	5pm-7pm	Wed 23 June	Cast and production team. Due date for payment of fees
<b>Rehearsals</b>	<b>5 – 7pm Various times</b>	<b>Every Wed starts 21 July Sundays from 25 July</b>	<b>Availability to attend all rehearsals is a prerequisite for being accepted into cast.</b>
Move into theatre <i>Belconnen Theatre</i>	Times TBA 9am-1pm	Fri 24 Sept Sat 25 Sept	All production crew required for bump in: volunteers welcome Lighting plot: lighting techs, director & stage manager only
Tech rehearsals <i>Belconnen Theatre</i>	1.30pm-5pm 10am-4.30pm	Sat 25 Sept Sun 26 Sept	Tech rehearsal all cast and crew Tech & dress run all cast and crew
Dress rehearsals <i>Belconnen Theatre</i>	12pm-4pm 4pm-8pm	Mon 27 Sept Tues 28 Sept	Attendance all cast & crew. Note: Monday is public holiday Attendance all cast & crew
Performances <i>Belconnen Theatre</i>	10am 10am & 7pm 10am & 2pm 2pm 10am & 2pm	Wed 29 Sept Thu 30 Sept Fri 1 Oct Sat 2, Sun 3, Mon 4 Oct Tues 5, Wed 6 Oct	Notes: These are the performance times: your call time is one hour earlier. Thur 7pm is special opening night: bring a plate of healthy food. Mon 4 Oct is public holiday. There will be a media call scheduled on Wed 29 Sept: time TBA
Bump out	4pm	Wed 6 Oct	All cast, crew and parents required
Party time	4.30pm	Wed 6 Oct	Bring a plate of healthy food for party. Parents to supervise

## AS A PARENT HOW CAN I BE INVOLVED AND HELP MY CHILD?

Music For Everyone appreciates your volunteer assistance to help with this Act Up Sing Out activity. Please see an outline of various tasks below and if interested, fill out the following, cut off and return:

**YES** I will be happy to assist in the role of \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

(Please print name and return to MFE office with your application form)



**The help and co-operation of all parents is needed for the workshop to run smoothly. Please read the following carefully:**

- Please don't make arrangements that conflict with your child's commitment to attend ALL workshop sessions, rehearsals or performances.
- Check the full schedule carefully for all rehearsal and performance times: issued 23 June
- MFE is not responsible for your child before or after scheduled workshop sessions, rehearsals and performances.
- Make sure your child arrives no later than 10 minutes before start of each session and is picked up promptly at the end. Late arrivals hold up the session for everyone else.
- Please don't just drop your child off and pick up at the front door, they must be brought to their workshop room, the Ainslie Arts Centre Hall, and you must make sure their name is marked off on the roll. Please also pick them up from the Hall at the end of each workshop session.
- Please enter and leave by the main front entrance on Elouera St. For safety reasons, the back doors of the Hall will not be opened for arrivals or departures.
- At the end of each session, come in and check with the Class Manager to see if there are any notes for parents re change of schedule or other information, or if the Director has any comments about your child's involvement in the workshop.
- Parents who do not have a specific production role that requires their presence may not be in the workshop/rehearsal room during sessions, except at the beginning and end of each session as above.
- Please make sure your child always has their script with them & that it is marked with stage instructions & any changes.
- Help your child learn their lines and songs by hearing them at home or asking a sibling to help
  - mark the cue lines in one highlight colour and your child's line in another
  - read the cue lines leading up to your child's lines
  - help them learn their songs
  - ask them to show you the choreography they have learned

### PARENT VOLUNTEERING

If you can sew a straight seam, stuff a tail with cotton wool or fashion a hat or animal ears out of cardboard, please offer your assistance to make costumes – one parent per costume or making the hats for example will make such a difference. You don't need experience, just some spare time.

If you can handle a drill, a saw, or hammer in a nail, please volunteer to come in at the time of the workshop sessions & give an hour or two to assist making the sets. Then help us bump the set into the theatre & bump out again (see you have already learned a theatrical term for set up & take down!). Parents have found they actually enjoy this & get to learn a bit about theatre in the process!

We do need one person to coordinate each area. Again, you don't need experience, just some time & the willingness to work with the Director & learn. Parents who have helped in these production areas have enjoyed their involvement, have a better understanding of theatre & often continue to contribute to productions with other theatre groups. Please consider volunteering for one of the following:

- **Class Manager:** A volunteer role that attracts some refund of fees for your child. It involves assisting the Director with the production and some organisation/administration as per duty statement.
- **Costume coordinator and assistants:** Volunteer roles that involve liaising with Director & other parents to provide, make or hire costumes as per simple designs provided. Simple sewing or material gathering.
- **Set Builders:** Volunteer roles that involve liaising with Director to build set as per simple designs and instructions provided and to erect and dismantle set in theatre. Access to tools helpful.
- **Props Coordinator & assistants:** volunteer role to make or find the simple bits and pieces for hand props eg, stools, tablecloths, baskets. Usually easily found at home, Revolve or from contacts we can provide.
- **Box Office Manager:** Put together a roster of parents to sell tickets in the box office and be available in the theatre to manage box office. No experience needed, simple instructions to follow.
- **Front of House Manager:** Put together a roster and manage parents as ushers at the theatre.
- **Shooshers and dressers:** the parents who assist backstage at final rehearsals & performances. This volunteer role involves keeping the cast quiet, helping them dress, making sure the backstage area and dressing-room are kept tidy. Attendance at the final rehearsals & at performances essential. No experience needed.